

***PRO*-Driver Training Student Info Sheet**

Name:	Mobile:
Adress:	Home Number:
Email Adress:	Mum/Dad Name & Number:
DOB:	Todays Date & Signature:

Data protection notice, you and your data:

We at Pro driver training will use your information for administration, marketing, customer services and for profiling your purchasing preferences. We will disclose your information to our services providers (instructors) for these purposes. We may keep your information for a reasonable period to contact you about our services but only until you have passed your driving test after which your data will be destroyed. We may share information with the DVSA if you wish us to book or change your test but never with organisations who have nothing to do with our industry. With your permission we may use your photograph on our Social Media page and Website. We may contact you by mail, telephone, fax, SMS or email to let you know about any goods, services or promotions which may be of interest to you. Please contact us if you do not wish to receive such information from us or do not wish us to use your photograph as stated. To contact us please telephone the main office number on: 01502 476255. If you do not contact us we will take it that you have given us your permission to process your sensitive personal data. You have the right to ask for a copy of this sheet for your own information and correct any inaccuracies.

Pro driver training has a 48 hour cancellation policy and request that students and instructors work together to prevent unnecessary charges. Students who cancel within 48 hours will be charged for that lesson/s. Instructors who cancel within 48 hours will provide another lesson/s free of charge. **Please note:** If due to adverse weather or traffic conditions or vehicle malfunction, where the Instructor deems it unsafe to drive; no charges or free lesson/s will apply. If another lesson can be rescheduled within the same week, no charges will be incurred. Instructors will always try to reschedule to avoid disappointment.

On signing this agreement the client (if under 18 years of age, legal parent or guardian) agrees that he has access to our Pro-Terms & Conditions accessible via our website at www.pro-drivertraining.co.uk or you can ask for a hard copy via your driving instructor. The client also accepts that they have no points or driving penalties pending or received on their provisional or full licence and agrees to inform his/ her instructor of any changes that may occur.